



# Aleksandar Laković



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**Portofolio Webseits:**  
- SPKD "Prosvjeta"  
- Prosvjetina "Poslanica"

## Education

- 2003 - 2009. **Lawyer**  
Faculty of Law, University of Sarajevo
- 1996. - 2000. **Tourist Technician**  
Tourist and Catering High school in Tuzla



## Work experience

- 01.10. 2019. - 12.07. 2024.  
**Association Secretary - SPKD "Prosvjeta" Tuzla**  
In 2019. I was appointed to a position of Association secretary by the Board of SPKD "Prosvjeta" Tuzla  
My tasks are:
  - legal and public representing of Association together with President and vice-president,
  - coordination of Association activities,
  - legal consulting,
  - coordination of administrative activities
  - preparation of documents for Public funding and Tenders
- 01.02. 2013. - 31.07. 2019.  
**Legal adviser and Interpreter**  
**SANA Humanitarian Organization UK**  
Legal Adviser, advising about local legal regulations, Interpreter, Legal regulations research for EU, UK and BiH markets. We were working on Green sustainable economy. Production and trading of organic soft fruits under the Fair trade regulations.
- 01.11. 2011. - 31.10. 2012.  
**Lawyers office Intern**  
**Lawyers office Nusret Džanović**  
preparing documents for trials, attending meetings, obtaining necessary, documentation for different legal process, legal documentation research, contacting clients and contract reviews.
- 27.09. 2010. - 26.09. 2011.  
**Secretary of Municipality Council Commissions**  
**Municipality of Tuzla**  
Drafting working agenda for Municipality Council Commissions, Making reports about Commissions activities and materials that have been discus, Organizing Commissions work and activities, Preparing working agenda according to Commission president Directives, Drafting Municipality Council protocol and conclusions, Monitors realization of adopted measures and notifies interested parties, Administers jurisdictional arrangement of acts acquired by Municipality Council, Making contacts with appropriate authorities and other subjects about constituted acts.



## Additional training and Certificates

- IT skills: Web Development: HTML, CSS, JS and Bootstrap 5, basic knowledge  
Android development: JAVA, xml, IoT, BLE, basic knowledge  
Microsoft Office pack and Google SketchUp
- Languages: - Bosnian/Croatian/Serbian native, English C1, German B1
- Legal Tech and AI for Lawyers
- Legal Document Automation with Docassemble
- Criminal Law Clinic, "Open Society foundation" Tuzla - Cantonal court
- Entrepreneurship in Startups and small business planning Certificate